

HOLY CROSS ACADEMY PTO EXECUTIVE BOARD MEETING

1:15 PM Tuesday, November 21, 2019

1. Call to Order: Wendy Roche, Dr. Fry, Belinda Leonen, Rosemary Brown, Jill Wolf, Jennifer Bridy, Susana Torres and Dawn Mauro
2. Opening Prayer and Remarks: Dr. Fry
3. Approval of last meeting's minutes: Approved- brought up that PTO minutes were placed on the website. Should we update and pick this up and add them to the website so all parents are informed. Also, to consider having a PTO night meeting so more can be included.
4. Reports:
 - a. Treasurer: (Susana Torres): September and October Financials – handout – need to adjust CPR/AED \$30.00. Used Uniform made \$1,000 – doing well. Trunk and Treat turned a profit. Basketball uniforms have not come out of the budget yet.
5. Committee and Event Reports/Old Business:
 - a. Athlete's Don't (Wendy Roche): Looking at Feb/March to have them come and speak to the Middle School. There are 2 sessions and we need to secure a date soon.
 - b. Athletics Department Fundraisers (Susana Torres) 2 quotes from Fast Signs and Minuteman Press...re: decals – estimated quotes: \$97.50 for 50 decals...Price per unit is about \$1.950 for 50, \$1.750 for 100 and \$1.450 for 200.
 - c. Chocolate Sale (Jill Wolf): Ms. Hamman made the comment to reduce the # of choc covered almonds as each box had 12 boxes out of 30. However, Susan stated she did not know the stipulations when placing the school order, so it is understood this might not be possible. More caramels and mints would be great, and I'm always asked about dark chocolate

145 families received chocolate to sell and 122 families bought out. Need to look forward for on line payment. Can look at personalizing a case but this will take 6 weeks. Can consider having the buyout taking one week. We ordered 244 cases this year...just 4 more than 2018. Need to make sure the sign up is flexible for signing up for more than one Mass, including St. Matthews. Look to have payment in by November.
 - d. School Pictures (Jill Wolf): In the future, can we try to not have it on a Monday or on a day that every class has specials. Need to revise to have the class schedule coordinate with the class and pictures.
 - e. Grandparents' Day (Wendy Roche): Overall, a success. Need to review the process of checking in. Publix was a great success.
 - f. Trunk or Treat (Tara Durant): Big success...consider in the future allowing the little ones to go first...then older children. It seemed this year the little one's sort of got "run over." Maybe have them go out in waves...just 3 to 5 minutes increments to allow the children to start without a Mass Rush to the parking lot. Need to really have volunteers.

- g. Donuts with Dad (Belinda Leonen): Need to pay the bill...he is only charging us for 45 dozen and they gave us 90 dozen. We had 39 .5 dozen left over.

6. New Business:

- a. Barnes & Noble Book fair – 12/8 (Rosemary Brown): The sign up is out...wrapping and monitoring for crafts. Irish Dance will be invoiced. The Science Squad is coming. Will be there at 3 PM. The Event is from 12- 5PM.
- b. Casino Night – 5/30 (Wendy Roche): It is official...it will take place on 5.30 from 7 – 10 PM. Will have Craps, Roulette, Blackjack, Poker and Money Wheel. Need 9 volunteers...Heavy appetizers and a bar. Money streams are the tickets, purchase funny money, sponsorships, and silent auction.
- c. Box Tops (Wendy Roche): Found the person that runs Box Tops – need a replacement as the original person no longer can do it.
- d. Auction items: Hallway sign / Parking Spots (Wendy Roche): Three parking spots are available...two are taken and one is free. Need to look at rolling these into Casino Night and the action. The HCA license plate is an auction item also. This can be rolled into Casino Night. The Middle School Hallway also is an auction item. This will be added to Casino Night.
- e. Spirit Rock (Wendy Roche): Allow the 8th grade to have the rock for the year and do as they want with the teacher's approval.
- f. Running Club Ideas (Susana Torres): Sign Up Genius and start earlier. Have it as a come and go as needed due to schedules. Susana sent an e-mail to the volunteers to start the process.
- g. Handbook (Susana Torres): Need to revisit this. Need to look at is it on the books, in the works etc. Look to do this for next year. Dr. Fry wants feedback from the facility.
- h. Robotics Club (Susana Torres): Kits are in the conference room and need to start the meetings. Dr. Fry will take this to ensure it starts and gets up and running.

7. Around the Room:

Hospitality Committee (Susan Hamman): I'm fortunate to have such a wonderful committee! Most of the luncheon needs were taken care of and the lunch spread was amazing. The staff was appreciative, as always. I tweaked the menu from last year and it made a positive difference (added sandwich platter and scaled back on the # of items on the menu). No major changes for next year, however, we'd love a few more people to help clean-up.

An HCA parent of 2, Rosa Martinez, asked if our guidance counselor had any programs for military children. Rosa has some great ideas/initiatives for him to provide support for children who may have transferred into our school, or whose parents are deployed, etc. Rosa would be happy to come to a PTO meeting to discuss.

A bouquet of flowers was given to Mrs. Harold's daughter after a major surgery. It meant a lot.

8. Next Board Meeting and Adjournment Prayer: Dr. Fry

Next PTO Meeting: Thursday December 19 at 1:15. Look at PTO January in the evening.